



# HOUSING LOAN APPLICATION

Source <input type="checkbox"/> Branch _____ <input type="checkbox"/> Others _____		Do you want a UCPB Credit Card? <input type="checkbox"/> Yes <input type="checkbox"/> No		CIF Number	
<b>TO BE FILLED UP BY THE BORROWER</b>					
<b>LOAN DETAILS</b>					
Date of Application		Amount Applied for		Term	
Equity Available <input type="checkbox"/> Cash <input type="checkbox"/> Lot		Mailing Instruction <input type="checkbox"/> For delivery to the office <input type="checkbox"/> Others _____			
<b>COLLATERAL DETAILS</b>					
Type of Property <input type="checkbox"/> House and Lot <input type="checkbox"/> Lot <input type="checkbox"/> Condominium Unit <input type="checkbox"/> Townhouse <input type="checkbox"/> Others _____				TCT / CCT Number	
Address of Property				Area	
				TCT / CCT in the Name of	
<b>PERSONAL INFORMATION</b>					
Name of Borrower (Last Name, First Name, Middle Name)					Mother's Maiden Name
Birthday (mm-dd-yy)	Birthplace		Civil Status	Age	Nationality
Present Home Address (No., Street, Village/Municipality/Barangay, City/Town/Province. If without house no., please provide sketch of residence.)					ZIP Code
					Length of Stay
Permanent Home Address (No., Street, Village/Municipality/Barangay, City/Town/Province. If without house no., please provide sketch of residence.)					ZIP Code
					Length of Stay
Residence <input type="checkbox"/> Owned <input type="checkbox"/> Rented <input type="checkbox"/> Owned by Parents <input type="checkbox"/> Others _____				TIN	SSS / GSIS Number
Telephone Number		Facsimile Number		Mobile Phone Number	E-mail Address
Name of Present Employer / Business				Date of Employment / Incorporation	Position
Business Address				Industry	Business Telephone Number
<b>SPOUSE / CO-BORROWER</b>					
Name of Co-Borrower (Last Name, First Name, Middle Name)					Mother's Maiden Name
Birthday (mm-dd-yy)	Birthplace		Civil Status	Age	Nationality
Present Home Address (No., Street, Village/Municipality/Barangay, City/Town/Province. If without house no., please provide sketch of residence.)					ZIP Code
					Length of Stay
Permanent Home Address (No., Street, Village/Municipality/Barangay, City/Town/Province. If without house no., please provide sketch of residence.)					ZIP Code
					Length of Stay
Residence <input type="checkbox"/> Owned <input type="checkbox"/> Rented <input type="checkbox"/> Owned by Parents <input type="checkbox"/> Others _____				TIN	SSS / GSIS Number
Telephone Number		Facsimile Number		Mobile Phone Number	E-mail Address
Name of Present Employer / Business				Date of Employment / Incorporation	Position
Business Address				Industry	Business Telephone Number
<b>OTHER PERSONAL DETAILS</b>					
Highest Educational Attainment		Applicant		Spouse / Co-Borrower	
School					
Course					
Year Graduated					
<b>DEPENDENTS</b>					
Name	Age	Relationship		School / Employer	

**FINANCIAL DATA**

₱ (In Thousands)	Applicant	Spouse / Co-Borrower	Total
Monthly Income	₱		(A)
Monthly Expenses	₱		(B)
Monthly Disposable Income (A-B)			₱
<b>Assets</b>			
Cash on Hand and in Bank	₱		
Real Estate	₱		
Car / Vehicles	₱		
Others (Please specify)	₱		
<b>Total Assets</b>			₱
<b>Liabilities</b>			
Loans	₱		
Others	₱		
<b>Total Liabilities</b>			₱
<b>Net Worth</b> (Total Assets Less Total Liabilities)	₱		₱

**DOCUMENTARY REQUIREMENTS**

<p><b>1. Information on Personal Data and Income</b></p> <ul style="list-style-type: none"> <li>a. Loan Application Form with ID of all Borrowers/Signatories</li> <li>b. Marriage Contract</li> <li>c. Bank Statements/Passbooks for the past year</li> <li>d. Billing Statement</li> </ul> <p><b>If Employed</b></p> <ul style="list-style-type: none"> <li>a. Borrower's Income Tax Return (ITR) for the past year</li> <li>b. Certificate of Employment and Salary</li> <li>c. Payslip for 3 months</li> <li>d. Photocopy of 1 government-issued ID (affix 3 specimen signatures on the photocopy)</li> </ul> <p><b>If Working Abroad</b></p> <ul style="list-style-type: none"> <li>a. Consularized Special Power of Attorney</li> <li>b. Consularized Certificate of Employment or Original COE with employer e-mail address</li> <li>c. Proof of Remittance</li> <li>d. If seaman &amp; OFW, POEA certified contract and Seaman's Book</li> </ul> <p><b>If in Business</b></p> <ul style="list-style-type: none"> <li>a. ITR and Audited Financial Statement for the last 3 years</li> <li>b. Certificate of Business Registration (SEC/DTI)</li> </ul>	<ul style="list-style-type: none"> <li>c. Articles of Incorporation and By-Laws</li> <li>d. Business background/ company profile</li> <li>e. List of major suppliers and customers (indicate Telephone Number and Contact Person)</li> <li>f. Bank Statement (last 6 months)</li> <li>g. Photocopy of 1 government-issued ID (Signatories) (affix 3 specimen signatures on the photocopy)</li> </ul> <p><b>2. Information on Collateral Property</b></p> <ul style="list-style-type: none"> <li>a. Photocopy of the Title (CCT / TCT)</li> <li>b. Certified lot plan and location/vicinity map</li> <li>c. Tax Declaration / Tax Receipts</li> </ul> <p><b>3. If Loan is for Construction/Renovation</b></p> <ul style="list-style-type: none"> <li>a. Building Plans and Specifications</li> <li>b. Bill of Materials</li> </ul> <p><b>4. If Loan is for Refinancing</b></p> <ul style="list-style-type: none"> <li>a. Statement of Account from the Creditor/Mortgagor</li> </ul> <p>A Non-Refundable Appraisal Fee shall be collected upon application</p>
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Res. Cert. \_\_\_\_\_ Issued at \_\_\_\_\_ Date \_\_\_\_\_ TIN \_\_\_\_\_

ACR Number \_\_\_\_\_ Issued at \_\_\_\_\_ Date \_\_\_\_\_ TIN \_\_\_\_\_

Verification OR Number \_\_\_\_\_ Date \_\_\_\_\_

**LETTER OF AUTHORIZATION AND WAIVER OF CONFIDENTIALITY**  
(In compliance with BSP Cir. No. 472 and Like Regulations)

**To all Concerned Banks**

In relation with my application with UCPB, I hereby authorize the said Bank to obtain information on my deposit accounts with you:

Bank / Branch _____	Deposit Type _____	Account Number	<input type="text"/>
Bank / Branch _____	Deposit Type _____	Account Number	<input type="text"/>
Bank / Branch _____	Deposit Type _____	Account Number	<input type="text"/>
Bank / Branch _____	Deposit Type _____	Account Number	<input type="text"/>
Bank / Branch _____	Deposit Type _____	Account Number	<input type="text"/>

I hereby certify that all information contained in this Application and in all supporting documents submitted are true and correct and that the signatures appearing thereon are genuine. In compliance with BSP Circular Nos. 472 (as amended by BSP Circular No. 549) and 589, I hereby authorize the Bank and/or its representative, as my Attorney-in-Fact, to verify my financial capacity, creditworthiness, and all information herein, including previous credit transactions with other institutions, to conduct random verifications with the Bureau of Internal Revenue to establish the authenticity of the Income Tax Returns and accompanying Financial Statements/documents submitted by me in support of this Application and to report and make disclosures of any credit information relative to me that are basically adverse in nature to credit information bureaus and organizations performing similar functions. I willingly and voluntarily, with full knowledge of my rights under the law, waive my rights under any and all statutory and regulatory provisions governing confidentiality of information. I hereby authorize the Bank to obtain such information as it may require concerning the statements made in this Application and that the sources to which it may apply are authorized to provide any information relative to this Application.

I hereby hold free and harmless the Bank, its stockholders, directors, officers, employees and agents from any claims in relation to this waiver of confidentiality and authority, herein granted.

Signed this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_ at \_\_\_\_\_.

\_\_\_\_\_  
Signature of Borrower

\_\_\_\_\_  
Signature of Spouse / Co-Borrower

**ANNEX TO THE HOUSING LOAN APPLICATION FORM**  
(Applicable only to Multi-Purpose Loans)

Client Information File Number \_\_\_\_\_

The undersigned BORROWER/S hereby certify that the additional information below to wit COLLATERAL:

Collateral	Actual Occupants of the Property Constituting the Collateral (only those of legal age)	Relationship to Borrower/s
<b>Property 1</b>		
TCT / CCT No. _____	1	
	2	
	3	
	4	
	5	
	6	
	7	
	8	
	9	
	10	
<b>Property 2</b>		
TCT / CCT No. _____	1	
	2	
	3	
	4	
	5	
	6	
	7	
	8	
	9	
	10	
<b>Property 3</b>		
TCT / CCT No. _____	1	
	2	
	3	
	4	
	5	
	6	
	7	
	8	
	9	
	10	

and the documents submitted to support it, if any, are hereby true and correct and may be relied upon by the United Coconut Planters Bank (the "Bank") for the purpose of processing the undersigned's application for a Housing Loan.

Signed this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_ at \_\_\_\_\_.

\_\_\_\_\_  
Signature of Borrower

\_\_\_\_\_  
Signature of Spouse / Co-Borrower